


Non-Executive Report of the:  <b>General Purposes Committee</b>  15 <sup>th</sup> June 2016	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Matthew Mannion, Committee Services Manager	<b>Classification:</b> Unrestricted
<b>General Purposes Committee, New Terms of Reference</b>	

<b>Originating Officer(s)</b>	Antonella Burgio, Committee Officer
<b>Wards affected</b>	All Wards

### Summary

At the Annual General Meeting of the Council on 18 May 2016, Members approved the establishment of a New General Purposes Committee. This report sets out the Terms of Reference, Quorum, Membership and Dates of meetings of this New General Purposes Committee for the Municipal Year 2016/17 for the information of members of the Committee.

All Committees of Council receive such a report annually asking them to consider and note their terms of reference and delegated powers.

### Recommendations:

The General Purposes Committee is recommended to:

1. To note its Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.

## **1. REASONS FOR THE DECISIONS**

- 1.1 It is a customary practice that a Committee annually receive a report of its Terms of Reference.

## **2. ALTERNATIVE OPTIONS**

- 2.1 No alternative practice in respect of this report occurs in the Authority.

## **3. DETAILS OF REPORT**

At the Annual General Meeting of the Council on 18 May 2016, Members approved the establishment of a New General Purposes Committee which would incorporate the functions of the former General Purposes Committee, Human Resources Committee and Appeals Committee.

- 3.1 Following the Annual General Meeting of the Council, the various committees established will note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in the appendices to the report.
- 3.2 The Committee's meetings for the remainder of the year, as agreed at the same meeting of the Council (on 18<sup>th</sup> May 2016), are as set out in the appendices to this report.
- 3.3 In accordance with the agreed calendar, meetings are scheduled to take place at 7.00pm unless the meeting takes place during Ramadan, where upon the meeting will take place at an earlier time.

## **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 Matters brought before the Committee under its terms of reference during the year will include comments on the financial implications of decisions provided by the Chief Finance Officer. There are no specific comments arising from the recommendations in this report.

## **5. LEGAL COMMENTS**

- 5.1 The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Full Council on 18 May 2016.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1 When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and known dates of religious holidays and other important dates where at all possible

## **7. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

7.1 There are no specific SAGE implications arising from the recommendations in the report.

## **8. RISK MANAGEMENT IMPLICATIONS**

8.1 There are no specific Risk Management implications arising from the recommendations in the report.

## **9. CRIME AND DISORDER REDUCTION IMPLICATIONS**

9.1 There are no Crime and Disorder Reduction implications arising from the recommendations in the report.

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### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- none

#### **Appendices**

- Appendix 1 – Terms of Reference
- Appendix 2 – Membership
- Appendix 3 – Dates of scheduled meetings

#### **Local Government Act, 1972 Section 100D (As amended)**

#### **List of “Background Papers” used in the preparation of this report**

List any background documents not already in the public domain including officer contact information.

- None.

#### **Officer contact details for documents:**

- N/A